



*This could be your chance....*

*...to make a change in your life....*

*...to build your future, for your family and yourself...*

*...to get ahead!*

## MnDOT-DEED 35W/Lake Street Reconstruction Training and Placement (RTP) Program—2018

### How do I sign up?

Ask the Site Coordinator for the 35W/Lake Street Frequently Asked Questions (FAQ) sheet and the Contact/Application form. Review all the information carefully.

Complete the application form and return it to the CBO Site Coordinator:

Dawn Trimarco—HIRED  
7225 Northland Dr., Suite100  
Brooklyn Park MN 55428  
612-366-7556 [dawn.trimarco@hired.org](mailto:dawn.trimarco@hired.org)

After you apply, the CBO Site Coordinator will review your application's information and may contact you by email for an interview and additional screening.

This material is available in alternative formats for people with disabilities by calling 651-539-4124 (voice) or by using your preferred relay service.

Visit us and explore all the resources available to you at [www.mn.gov/deed!](http://www.mn.gov/deed)

DEED is an equal opportunity employer and service provider.

 DEPARTMENT OF TRANSPORTATION

 EMPLOYMENT AND ECONOMIC DEVELOPMENT



## MnDOT-DEED 35W/Lake Street Reconstruction Training and Placement (RTP) Program—2018

*A Proactive and Responsible Partnership of the Minnesota Department of Transportation, the Minnesota Department of Employment and Economic Development, and a Minnesota Community Based Organization (CBO) HIRED*



## Providing Highway Construction Pre-Apprentice Laborer Training Opportunities for Women and Minorities

 DEPARTMENT OF TRANSPORTATION

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*The National Career Readiness Certificate will help determine your eligibility for the MnDOT-DEED 35W/Lake Street RTP program and will also provide you with a great tool to market yourself to a growing number of Minnesota employers!...*

## MnDOT-DEED 35W/Lake Street Reconstruction Training and Placement (RTP) Program in 2018

The MnDOT-DEED 35W/Lakes Street Reconstruction Training and Placement Program provides job training opportunities for women and minorities who are underrepresented in the highway construction industry.

The Minnesota Department of Transportation (MnDOT), the Minnesota Department of Employment and Economic Development (DEED), and a Minnesota Community Based Organization (CBO) HIRED are partnering to provide basic highway construction laborer training, support services and job search resources to qualified participants.

### Statewide Applicability

The Program is offered to prepare qualified candidates for employment affiliated with the 35W/Lake Street Reconstruction Project and all MnDOT-associated highway construction projects.

### Support Services

Support and job retention services to Program participants and graduates may include help with purchasing basic tools, work clothing, job transition and specific expenses associated with job retention. Total funds per participant shall not exceed \$350. *(Additional conditions are required to receive support services.)*

### Job Search Resources

Resources may include job seeking skills training, workshops, and resume assistance



## You must meet ALL of the eligibility requirements to be considered for an MnDOT-DEED RTP Program interview

### License, automobile and insurance

You must possess a current and valid driver's license. If you own a car, you must maintain insurance coverage and be able to provide proof of insurance.

### Female/Minority Candidates

Program participation is limited to female and/or minority job seekers

### High School or GED

You must provide proof of receiving a high school diploma or a GED.

### Physical/Psychological

You must be able to do extremely strenuous and heavy work in demanding/severe weather conditions.

### English Language Skills

You must be able to speak and understand English fluently in order to quickly follow important work and safety instructions.

### Basic Arithmetic Skills

You must be able to add, subtract, multiply, divide, and work with fractions, decimals and percentages to work in construction jobs.

### Email Account and Telephone

Email is used for distributing Program information and updates, so you must have an active email account. You must also have an active telephone number or have a voice-mail (messaging) service.

### National Career Readiness Certification (NCRC)

You must achieve a minimum score of level 4, Silver Certificate on the 3-part NCRC test.

### Veterans

Veterans meeting Program eligibility requirements are very strongly encouraged to apply.

## Obtaining the National Career Readiness Certification (NCRC)

### NCRC Test Availability

NCRC assessment tests will be available at the Ramsey County—St Paul WorkForce Center and the North Minneapolis WorkForce Center.

### Requirements

You must have basic computer skills to receive the NCRC tests. Basic computer skills would mean that you can comfortably perform job search and e-mail activities on a computer.

The test will measure your reading skills, math skills, and your ability to find information using a computer. You must achieve at least a Level 4, or Silver Certificate, on all three parts of the test.

For purposes of the MnDOT-DEED RTP—2018 program, you will be limited to one opportunity to successfully complete the 3-part test.

An appointment for your NCRC tests would be scheduled at the end of your successful interview and screening.

You can find out more about the NCRC tests at [www.act.org/certificate/index.html](http://www.act.org/certificate/index.html)

